

Ringgold High School Marching Band Fundraising

All fundraising is optional. However, we **strongly encourage ALL students to participate** because a portion of all funds raised benefits **every** marching band member.

With each sale you earn credits toward your personal account, those credits can then be used for the band trip or band related activities. A small percentage from each sale is kept by the Boosters to use for the band as a whole. This money is used in part to purchase water and snacks during band camp and every football game, everyone's first class B show shirt, Kennywood, ice skating, Senior night and many other activities.

Questions/Answers

How do I get fundraising forms? – All forms will be located in the high school band room in the fundraising bin.

How do I get forms if I am a middle school student? – The middle school band room has a fundraising bin with all the forms. You can get them from the fundraising bin during any band practice or Friday night game. Your parent may also pick them up during any band booster meeting (the first Monday of every month).

How will I know when the forms and payments are due and when pick up is? – All due dates and delivery dates with times will be posted on the fundraising board in the band room and are in your packet today. They will also be posted on the website and Facebook and you will receive a Remind message also.

Can I send cash with my order form? – NO cash is accepted. Your order must have the completed form and ONE check or money order for the total amount of your order.

Where do I turn in my order? – Please put your completed form and a check or money order in an envelope with your name on it. Put the envelope in the Blue Box found in the band room. **Middle School students-** there is a Blue Box in the band room at the middle school or you can put it in the high school Blue Box during any band practice.

I missed the due date; can I still turn in my order? – It is important to get all forms in early or on time. However, if you miss the due date, you may turn it in the next day with a 5-credit penalty. For example, if the order is due Thursday and you turn it in on Friday, your items will still get ordered and 5 credits will be deducted from your individual account. No orders will be accepted after Friday.

I can't pick up my order at the time of pick up, what should I do? – We do ask you to be on time during pick up. If you cannot make it at that time, please make arrangements for someone else to pick up your order, like a friend, neighbor, or relative. But please ask them to be prompt. **Note...Any orders not picked up during the pickup time will be left in the band room. Keep in mind that the band room does not have a refrigerator or freezer.**

If you have any questions regarding fundraising, please feel free to contact

Cathy Wardle wardlec68@msn.com. (Please put BAND in the subject line)

412-997-7545 call between 3:30pm-9:30pm you can also text from 6:00am-9:30pm

There was an issue with your order ...

Fundraising is a fantastic way to earn credits for your student's account to help pay for the band trip. Please keep in mind that our volunteers are processing up to 70-100 orders for each sale. It is very important for you to take a few extra minutes while filling out your order forms.

In order to process your form correctly we need a student name, phone #, totals in all columns, and one check or money order per student order form. Please put the completed form and payment in an envelope with the student's name and which fundraiser (ex. Hoagies, Sarris, etc.) This will ensure that it gets to the right person for processing in a timely manner.

Below is the reason(s) you are receiving this letter....

LATE ORDER

We received your order after the due date/time. Your order has been processed and 5 credits will be deducted from the student's account.

SENT MORE THAN ONE CHECK

Please only one check or money order per student order form.

SENT CASH NOT CHECK OR MONEY ORDER

Please resubmit form with check or money order.

BALANCE DUE

Error when totaling form. Please submit balance due.

DID NOT COMPLETE FORM

NAME: We need to know who to give the items and the credits to.

PHONE #: In case we need to contact you with a question or problem with your order.

TOTALS: This is how mistakes can happen.

Please take the time to fill out the order form in full.

DID NOT HAVE FORM

It is important to send your order in on the correct form. We processed your order this time but, in the future, please use the correct forms. They are available in the band room at both schools in the fundraising bins.

Thank you for your understanding and cooperation with this matter. If you have any questions please feel free to contact me.

Cathy Wardle, Fundraising Chairperson

wardlec68@msn.com (Please put Band in the subject line)

412-997-7545

Hoagies

Orders are due the third Thursday of the month.

Hoagie making and pick up is the first Thursday of every month.

2 credits for each hoagie sold

2 extra credits for each hoagie sold after you have volunteered and worked the hoagie makings.

Due Date	Sale	Credit	Pick up date	Pick up time
Aug 25	Hoagie	2/4	Sept 7	TBA
Sept 21	Hoagie	2/4	Oct 5	TBA
Oct 19	Hoagie	2/4	Nov 2	TBA
Nov 16	Hoagie	2/4	Nov 30	TBA
Dec 14	Hoagie	2/4	Jan 4	TBA
Jan 25	Hoagie	2/4	Feb 8	TBA
Feb 15	Hoagie	2/4	Feb 29	TBA
Mar 25	Hoagie	2/4	April 11	TBA

Questions/Answers

What time is hoagie making and how long will it take? Hoagie making starts immediately after school at 2:15. Depending on the number of volunteers we have; it should take between 1.5 to 2 hours.

What do I have to do at hoagie making? From 2:15-2:30 students sign in and may have a snack if you bring one. **Middle school students**, you can sign in when you arrive at the high school.

Set up is promptly at 2:30 and includes getting supplies out of the band room, covering tables, washing tomatoes, cutting meat and cheese in half, washing cutting boards and knives/pizza cutters.

Set up is immediately followed by making lettuce and tomato bags. Next is making hoagies, using an assembly line and bagging and labeling the hoagie. Finally, stacking them back onto trays so that individual orders may be filled.

After all the hoagies are made, tables will need to be cleaned off, wiped off, all trash thrown away, and table and chairs put back to where they were.

May I use my phone while making hoagies? We ask that you finish any phone calls and texts by 2:25. All phones should be left in pockets or book bags. Once you have pulled your hair back, washed your hands and put gloves on you may **NOT** touch your phone.

May I leave with my order as soon as we are done? NO. Once **ALL** the orders are filled and the cafeteria is put back to the way it was before we started, you may then double check that your order is correct and sign it out.

PLEASE NOTE:

- **Dates are subject to change.**
- **Pick up time will be announced on Facebook and a Remind message will be sent out also.**
- **Must WORK 3 hoagie sales to get booster trip contribution.**

Marching Band Fundraisers

2023-2024

Due Date	Fundraiser	Credits	Pick Up Date
Aug 11	Martin's Mums	3	Sept 3-17
Sept 11	Galiffa's Pizza	FB-3, GF-3, RM-3 Bambino-3, Grmt-4	TBA
Oct 2	Chestnut Hill Candles	4 96 Minimum	TBA
Oct 23	Aunt Carol's Dips	2	TBA
Nov 6	Valdiserri's Pies & Rolls	Pies-6, Dinner Rolls-3, LRolls-4	Nov 21
Nov 20	Sarris Candy	Paper- % of Sales Online-25%	Week of Dec 18th
Dec 4	Cookie Dough	50% 150 minimum	TBA
Dec 18	Snack Variety	% of Sales 25 min	TBA
Jan 22	Pepperoni Rolls	5	TBA
Feb 5	Muffins & Cinnamon Rolls	Muffins-4 Cinnamon Rolls-3	TBA
TBD	Strawberries	TBD	TBD
TBD	Flower Bulbs	TBD	TBD

Credit Breakdown

Galiffa's Pizza

Flatbread – 3
 Gluten Free – 3
 Readymade – 3
 Bambino – 3
 Gourmet – 4

Valdiserri's Bakery

8-inch Pies – 3
 10-inch Pies - 3
 Dinner Rolls 1 dozen - 2
 Dinner Rolls ½ dozen - 1
 Long Rolls Full size - 3
 Long Rolls Half size - 1

